

## CLUB ROLE PROFILE FORM

ROLE:

HEAD COACH

### MAIN PURPOSE OF ROLE:

- To have overall responsibility for the organisation and delivery of squash coaching within the club

### ACTUAL DUTIES INVOLVED

- To formulate a programme of both individual and group squash coaching sessions for adults and juniors
- To liaise with the Committee to provide feedback on junior activities and progress
- To ensure courts are booked for all coaching sessions
- To have overall responsibility for the clubs coaching workforce e.g. assistant coaches and helpers
- To receive money and distribute to relevant partners where appropriate
- To be familiar with the England Squash Coaches Code of Conduct
- To be familiar with the England Squash Child Protection Procedures and to complete and return the Personal Disclosure Form to England Squash
- To be the main point of contact for squash coaching within the club
- To arrange practices as necessary in liaison with Team Managers
- To encourage where appropriate volunteers to seek an England Squash coaching qualification
- To be familiar with England Squash Initiatives e.g. Unsquashable Junior Skills Awards, Club Charter, etc

### LIAISON WITH:

Committee Members  
New Members

Players  
England Squash

**THE POST HOLDER WILL BE RESPONSIBLE TO:** The Main Committee

### MEETINGS TO ATTEND

- Main Committee Meetings
- Annual General Meeting if appropriate
- Sub Committees by request

**ESTIMATED TIME COMMITMENT:** Will vary depending on time available and demand

**TERM OF ROLE:** The appointment of head coach will be monitored yearly

### OUT OF POCKET EXPENSES WILL BE PAID FOR:

**Travel:** Yes                      **Telephone Calls:** Yes                      **Postage:** Yes

**Resources:** The club will purchase a bag of junior equipment for group coaching sessions. The Coach should provide equipment for individual coaching sessions

**OTHER INFORMATION:** The head Coach should hold at least an England Squash Club Coach – Level 2 Qualification and be registered to England Squash for insurance purposes and have adequate insurance cover